

South Lanarkshire Self-Directed Support Network

Thursday 6 December 2012

1 pm – 3.30 pm

Training Suite, Newberry Rooney Centre, Newpark Road, Hamilton

Present: John Dykes, Vice-chair (chair for this meeting via conference call from item 2 onwards)
Kevin McGoldrick, Treasurer
Suban McGoldrick
Andrew Kousourou
Cathy Pettigrew
Mrs Pettigrew
Helen Clark, Speak Out Advocacy
Gerald Pocock
Wilma Pocock
Scott Nicol
Cathy Smith
T Smith
J Ramsey

Apologies: Eleanor Finnan, Chairperson
Karen McWilliams

In Attendance: Margaret Ann Prentice, SPAEN South Lanarkshire Self-Directed Support Service
Andy Simm, South Lanarkshire Council (in attendance for part of the meeting)
Karen Frame, South Lanarkshire Council
Rachel Walker, Self-Directed Support Scotland (S.D.S.S. for item 1)
Gemma Pettie, Self-Directed Support Scotland (S.D.S.S. for item 1)

Item		Action
1	<p>Welcome</p> <p>M A Prentice welcomed R Walker and G Pettie from Self-Directed Support Scotland (S.D.S.S.) to the meeting. R Walker and G Pettie attended the meeting to discuss the proposed development day. A Kousourou took notes of discussion for forwarding to the chair of the network meeting.</p> <p>R Walker informed the meeting that her remit was in Capacity Building and Resource Co-ordination. Discussion took place regarding the development day and the use of a freelance Independent Facilitator for the event. Members agreed that further discussion would need to take place with S.D.S.S. once network members have had a chance to consider the content of the day and what the network hopes to achieve. Other aspects to be discussed include venue, catering, advertising and facilitation.</p>	<p>SDSS Members</p>

<p>1</p>	<p>Welcome (cont)</p> <p>G Pettie informed that her background was in Communications and explained the remit of her post which extends to Social Media, Marketing etc and whether her experience could be of help to the network. K Frame advised that the local authority's contact on Social Media would also be willing to come along and speak to the network.</p> <p>A Kousourou mentioned that A Lindsay had mentioned that there was an issue with regard to the format of the logo for use that required to be looked at and also that some members were unhappy with the logo as it stands.</p> <p>K Frame and M A Prentice informed that they had used the logos in correspondence etc many times and did not have any problems. Also, with regards to rebranding of the logo members further discussion would be required among members as the logo was devised and agreed by the network. Members agreed that if logo required to be rebranded this could be done via a staged process with no time limit being put in place.</p> <p>Members agreed that Social Media should be put on the agenda as a standing item.</p>	<p>Members</p> <p>Agenda</p>
<p>2</p>	<p>Minutes of the Meeting</p> <p>Minutes of the meeting were read and approved by K McGoldrick and seconded by S McGoldrick.</p>	
<p>3</p>	<p>Network Member</p> <p>K Frame passed on information to the membership from a network member's family who had made contact regarding future contact. K McGoldrick disagreed with what had been said. Membership agreed that K Frame should contact the family member and ask that the member of the network should send an e-mail to advise regarding contact.</p>	<p>K Frame</p>
<p>4</p>	<p>Position of Secretary and Interim Members of the Management Committee</p> <p>Discussion took place around the management committee and the nomination of office bearers. M A Prentice advised that the constitution states that a management committee shall be appointed which will comprise of more than 50% of people in receipt of Self-Directed Support.</p> <p>This was agreed at the inaugural meeting following a lengthy discussion. Also, if this aspect of the constitution was to be amended this may have an impact on membership of S.D.S.S. and also O.S.C.R. status.</p>	

<p>5</p>	<p>Matters Arising from Previous Minutes</p> <p>5.1 Protection of Vulnerable Groups Scheme – J Dykes to draft letter to Disclosure Scotland.</p> <p>5.2 Community Care/Child Care Assessment Timescales – further meeting to be set up for April 2013.</p> <p>The network has been asked to take part in this workstream and a nomination from the network is required. This item to be carried forward for further discussion as standing item.</p> <p>5.3 Website/Facebook – standing item for agenda.</p> <p>5.4 Times and Dates of Meetings - Future timings and days of meetings supplied. Meetings on Tuesdays with an early commencement of 12.30 pm to 3 pm.</p> <p>5.5 Financial Report – K McGoldrick provided spreadsheet. Financial Report to be put on agenda as a standing item. A Kousourou also presented network with a cheque for £ 85.00 from a previous group that he had been involved. K McGoldrick to send letter to bank advising of receipt.</p> <p>5.6 Policy and Procedures Sub-group - Policies and Procedures have been devised by Policies and Procedures Sub-group and have been put in pack for discussion, comment and recommendation from membership. Information includes roles and functions of Committee members, Member Feedback Form from Events attended and Application for membership. Comments required for next meeting.</p> <p>5.7 Home Care Workers – K Frame informed that she had asked about the home care rates however she had been informed that it would be more appropriate for the network to write to the local authority. J Dykes to draft letter to the local authority.</p>	<p>J Dykes</p> <p>Members</p> <p>Members</p> <p>K McGoldrick K McGoldrick</p> <p>Members</p> <p>J Dykes</p>
<p>6</p>	<p>A.O.C.B.</p> <p>Welfare Reform and Motability</p> <p>M A Prentice to clarify restrictions and feedback to next meeting.</p>	<p>M A Prentice</p>
<p>7</p>	<p>Date and Time of Next Meeting</p> <p>Tuesday 8 January 2013 at 12.30 pm in the Newberry Rooney Centre, Newpark Road, Hamilton.</p>	